

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
HOUSING AUTHORITY OF THE CITY OF FORT LAUDERDALE**

Virtual Meeting -Communications Media Technology Zoom
Held at 5:00 PM Thursday, December 10, 2020

Item 1: Roll Call

The meeting was called to order and the following Board members were present:

Chair, Dan Lindblade

Board Member, Shirley Carson

Board Member, Lynn Wines

Board Member, Josiah Graham

Absent: Dr. Nicholas Tranakas, Vice Chair (schedule conflict)

Staff:

Michael Tadros, CFO

Guest:

None

Item 2: Approval of Agenda

Motion was made by Lynne Wines and seconded by Shirley Carson. Motion voted on and passed unanimously to approve the December 10, 2020 regular meeting agenda.

Item 3: Approval of Minutes – October 8, 2020

Motion was made by Josiah Graham and seconded by Lynne Wines. Motion voted on and passed unanimously to approve the October 8, 2020 regular meeting minutes.

Note: The Board did not meet during the month of November 2020.

Item 4: SECRETARY'S REPORT

1. Resolution 20-11

**A Resolution of the Housing Authority of the City of Fort Lauderdale
Approving Policy Allowing Board of Commission Members to Participate in Meetings
Through Communication Technology**

The E.D. presented this item for discussion and approval. Lynne Wines moved the motion to approve Resolution 20-11; Shirley Carson seconded. All voted in the affirmative.

2. Un-Audited Financial Statement – Attachment I

The following financial statements for period ending September 30, 2020 were presented for review and discussion:

- Affordable Housing – Scattered Sites, Step-Up Apprenticeship
- Section 8/HCV Program – VASH, FSS
- HEF Management -HACFL Management Office
- Public Housing – Sunnyreach Acres T/H

Discussion – missed workers comp Insurance and regulating contracts. The Board also requested a spread sheet showing the general expense categories for the CARES Act funds. No Board action was required for this item.

3. Employee Incentive Compensation

The standard one-week employee incentive compensation is included in the budget each year. At the November 14, 2019 Board meeting, the E.D. discussed making the holiday incentive compensation approval a permanent one based on the budget. However, the Board approved the H/A paying a one-week holiday incentive bonus to all qualified staff for the current year only and to revisit and review the personnel policy for future incentive compensation approval.

Attachment 2 was a copy of the revised employee incentive compensation to be added to the personnel policy. The E.D. presented this policy for discussion and approval.

After lengthy discussion the Board did not approve the compensation policy. Holiday incentive compensation will continue to be addressed on an annual basis.

The E.D. requested approval of the current year holiday incentive compensation for qualified staff:

- Lynne Wines moved the motion to approve the H/A paying a one-week holiday incentive compensation to all qualified staff, including the E.D. Ms. Carson seconded. All voted in the affirmative.
- Josiah Graham moved the motion to approve the H/A paying \$250.00 holiday incentive compensation to all qualified staff employed July1-September 30. Ms. Carson seconded. All voted in the affirmative.
- Ms. Carson moved the motion to approve the H/A paying \$125.00 holiday incentive compensation to all qualified staff employed October1 or later. Lynne Wines seconded. All voted in the affirmative.

4. Resolution 20-12 - Approval to Revise Purchase Order Signature Authority

In reviewing the current staff changes/additions, we have established the need to amend the list of persons with signature authority to approve purchase orders that will obligate the Housing Authority. **Attachment 3** was a copy of the updated list of Housing Authority staff authorized to approve purchase orders this was presented for discussion and Board approval.

Ms. Carson moved the approval of Resolution 20-12. Lynne Wines seconded. All voted in the affirmative.

5. Development Updates

The E.D. updated the Board on the H/A's existing and future developments:

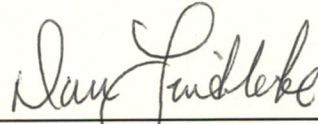
- **Suncrest Court/Rock Island Apts.**
66 units of public housing demolished and replaced with 116 units (66 units in the HUD RAD program). Occupying of the first building will start in January 2021. Last building to start in April or May 2021, expected to be fully occupied by mid-summer.
- **Sailboat Boat Bend Apts. II**
Will begin to open March 2021, 110 units for age 55 and above.
- **Sunnyreach Acres Town Homes/ Voluntary Conversion**
Last remaining 29 units of public housing units will be converted to Project Based Vouchers by end of 2021, after spending all remaining funds to upgrade units.

- **Poinciana Crossing**
Recently started construction. This project will consist of 113 family designated units located at 1801 SW 1st Avenue near Broward General. Estimated to be completed late 2021.
- **Broadview Park**
Large parcel west of 441 and Davie Blvd. moving forward, waiting for City Commission approval for contract.
- **Northwest Gardens VI – (fka) Federal Apartments**
Consisting of 164 units of worn-out housing. H/A currently managing project and renovating units to meet HUD standards. Received approval for Tax Credits and some Bond funding, if successful with the additional funding required, construction could start early 2022, replacing 111 units in the NWG vicinity.

NEW BUSINESS

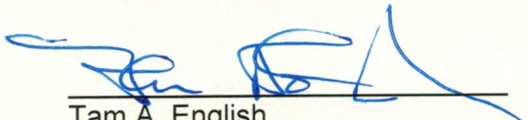
ADJOURNMENT

There being no further discussion, the meeting was adjourned.



Dan Lindblade, Chair

ATTEST:


Tam A. English
Executive Director/CEO/Secretary