



**Tenant Notification of
Payment Standard Reduction**

3/26/18

Jane Doe
2634 NW 18 Drive Apt 21
Fort Lauderdale, FL 33311

RE: Reduction in payment standards

Dear Jane Doe,

Effective **April 1, 2018**, The Housing Authority of the City of Fort Lauderdale (HACFL) began using a new method to calculate the amount of money we will pay toward rent and utilities for each family in our Housing Choice Voucher (HCV) program. Under this new approach, the standard we use to determine the maximum subsidy for a rental unit, known as the payment standard, is based on rent estimates for each ZIP code.

You are receiving this letter because the payment standard for families who live in your ZIP code has been reduced. Please refer to the table below to see how this reduction will impact your rent payment. The HACFL is required to provide 12 months' notice before any reduction in payment standard is effective. ***These changes will be effective on July 1, 2019.***

	<u>Current amount</u>	<u>New amount</u>
Payment standard:	\$ 1318.00	\$ 1283.00
Total rent payable to owner:	\$ 1000.00	\$ 1000.00
PHA Housing Assistance Payment to owner:	\$ 956.00	\$ 921.00
Tenant rent payment to owner:	\$ 44.00	\$ 79.00

Please note that you have the option to relocate at the end of your lease term, provided that you are in compliance with the terms of the lease agreement and with HCV program requirements.

Tenant signature: _____

Date: _____

PHA representative signature: _____

Date: _____

This notice fulfills the 12 month written notice that is required before any reduction in payment standard per 982.505(c)(3)(iii), and is intended to be reviewed with PHA staff at the tenant's reexamination.

"If you or anyone in your family is a person with disabilities, and you require a specific accommodation in order to fully utilize our programs and services, please contact the housing authority."

Central Office
437 South Main 4th Avenue
Fort Lauderdale, FL 33315
954) 525-6444

Robert P. Kelley Building
500 W. Sunrise Boulevard
Fort Lauderdale, FL 33311
954) 556-4100



SAMPLE